

# The Albuquerque Sign Language Academy

## Meal Charging Policy

The Albuquerque Sign Language Academy (ASL Academy) and its Governing Board is committed to providing a favorable environment for its students that is conducive to learning. In order to assure that students have access to good nutrition essential for learning, charges for up to 5 lunch meals will be allowed to accommodate students who have forgotten their meal money or who are awaiting final approval of their applications for federally subsidized meals.

Parents who do not qualify for subsidized meals are responsible for providing either a meal or the money to pay for a meal for their student. Parents who qualify for reduced meals are responsible for providing money to pay for their portion of the reduced meal.

Parents are responsible for meal charges up to 10 days from the time the application for free or reduced-priced meals is received by the Business Office.

ASL Academy will provide the student at a minimum with a cheese sandwich and carton of milk for lunch on the 6<sup>th</sup> charge until the parent is able to settle their account. The parent will be billed for the cost of the alternative meal which is determined by the Leadership Team. If the school provides the student with a reimbursable meal, as determined by USDA, the parent will be billed the rate based on their status.

The Executive Director has authority to negotiate a payment plan with parents who have exceeded the allowable meal charges. An agreement will be signed by both parties detailing the arranged payment plan.

*ADOPTED BY THE ASL ACADEMY GOVERNANCE BOARD ON JANUARY 13, 2014.*