

July 17, 2024 – Regular Meeting Minutes

ASL Academy Governance Board - Meeting was Held Via Zoom Videoconference

*Indicates action items requiring vote.

1. Call to Order: Chair Kim Moya called the meeting to order at 4:03pm.
2. Roll call: Kim Moya, Dr. Erin Jarry, Jane Cavanaugh, Venesee Taylor, Vonnie Sachse, Dana Grubestic, and Nicole Lucero were in attendance. A quorum was present.
3. Discussion/Possible Action re Meeting Agenda*: Ms. Grubestic moved to approve the agenda. Ms. Taylor seconded. Motion passed unanimously.
4. Discussion/Possible Action re June 19, 2024 Meeting Minutes*: Ms. Cavanaugh moved to approve the agenda. Ms. Lucero seconded. Motion passed unanimously.
5. Public Comments: No public comments.
6. Update from Executive Director: Mr. Raphael Martinez reported on the status of the new building, the first day of the new school year, upcoming charter renewal site visit, lease for the art center, staffing, upcoming school events, and other items.
7. Update from Kim Moya, Board Chair: Nothing additional to report.
8. Update re Community Schools Initiative Report: Mr. Greg Webb reported on grants through PNM, AmeriCorps, AmeriCorps*VISTA, Outdoor Equity Fund, and Youth Conservation Corps.
9. New Business:
 - a. Discussion/Possible Action re Annual Approval of School Policies*: Ms. Grubestic move to approve. Ms. Cavanaugh seconded. Motion passed unanimously.
 - b. Discussion/Possible Action re Approval of Employee Handbook SY25*: Ms. Taylor moved to approve. Ms. Sachse seconded. Motion passed unanimously.
 - c. Discussion/Possible Action re Approval of Student/Parent Handbook SY25*: Ms. Sachse moved to approve. Ms. Cavanaugh seconded. Motion passed unanimously.
 - d. Discussion/Possible Action re Executive Session re Limited Personnel Issue: Executive Director Annual Review*: Ms. Sachse moved to enter into Executive Session. Chair Silva took a roll call vote to enter into Executive Session for the purpose of Mr. Martinez’s annual review. Ms. Grubestic, Ms. Cavanaugh, Ms. Sachse, Dr. Jarry, Ms. Lucero, and Ms. Taylor unanimously voted in favor and Chair Silva noted that Executive Session would begin at 4:31pm. Chair Silva took a roll call vote to end the Executive Session. Ms. Grubestic, Ms. Cavanaugh, Ms. Sachse, Dr. Jarry, Ms. Lucero, and Ms. Taylor unanimously voted in favor. Chair Silva noted that Executive Session ended at 5:20pm and no action was taken during the Executive Session.
 - e. Discussion/Possible Action re Approval of Executive Director Contract for 2024/2025 School Year*: Ms. Taylor moved to approve. Ms. Grubestic seconded. Motion passed unanimously.
10. Financial Items:
 - a. Discussion/Possible Action re Retroactive Approval of BARS 517-000-2324-0061-I and 517-000-2324-0062-I*: Ms. Cavanaugh moved to approve retroactively BARs #517-000-2324-0061-I and #517-000-2324-0062-I. Ms. Taylor seconded. Motion passed unanimously.

- b. Discussion/Possible Action re Approval of BARS, June 2024 Bank Reconciliation, Payroll and Accts. Payable Reports*: Ms. Cavanaugh moved to approve BARS #517-000-2425-0001-IB, 517-000-2425-0002-IB, 517-000-2425-0003-IB, 517-000-2425-0004-I, and 517-000-2425-0005-IB. Ms. Grubestic seconded. Motion passed unanimously. Approval of the June 2024 reports were tabled.
11. Upcoming Regular Board Meeting will be held on August 21, 2024 at 4:00pm via Zoom online videoconference: Noted.
12. Adjournment: With no further business, Ms. Grubestic moved to adjourn the meeting. Ms. Sachse seconded. Motion passed unanimously and Chair Moya adjourned the meeting at 5:22pm.

APPROVED BY THE ASLA GOVERNANCE BOARD AT THE AUGUST 21, 2024 MEETING